

JUL 19 2004

GREGORY C. LANGHAM  
CLERK

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF COLORADO  
LEWIS T. BABCOCK, CHIEF JUDGE

Civil Case No. 04-B-1264 (OES)

MARY M. HULL,  
Plaintiff,

v.

UNITED STATES DEPARTMENT OF LABOR,  
Defendant.

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ORDER OF REFERENCE TO UNITED STATES MAGISTRATE JUDGE

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Pursuant to 28 U.S.C. § 636(b)(1)(A) and (B) and Fed. R. Civ. P. 72(a) and (b), United States Magistrate Judge **O. Edward Schlatter** is designated to conduct proceedings in this civil action as follows:


- (X) Convene a scheduling conference under Fed. R. Civ. P. 16(b) and enter a scheduling order meeting the requirements of D.C.COLO.LCivR 16.2.
- (X) Conduct such status conferences and issue such orders necessary for compliance with the scheduling order, including amendments or modifications of the scheduling order upon a showing of good cause.
- (X) Convene such settlement conferences and direct related procedures as may facilitate resolution of this case.
- (X) Hear and determine pretrial matters, including discovery and other non-dispositive motions.
- ( ) Conduct hearings, including evidentiary hearings, and submit proposed findings of fact and recommendations for rulings on dispositive motions.
- (X) Conduct a pretrial conference and enter a pretrial order.

IT IS ORDERED that this civil action is referred to the named magistrate judge to proceed according to the designations marked (X) above.

IT IS FURTHER ORDERED that a copy of this court's pretrial and trial procedures can be found at [www.co.uscourts.gov](http://www.co.uscourts.gov).

BY THE COURT:

DATED: July 16, 2004

  
Lewis T. Babcock, Chief Judge

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF COLORADO

CERTIFICATE OF SERVICE

Civil Case No. 04-B-1264 (OES)

The undersigned certifies that a copy of the foregoing ORDER OF REFERENCE TO UNITED STATES MAGISTRATE JUDGE was served on July 19, 2004, by:

(X) delivery to:

Michael C. Johnson  
Assistant United States Attorney

Magistrate Judge O. Edward Schlatter

(X) depositing the same in the United States Mail, postage prepaid, addressed to:

Curtis L. Kennedy, Esq.  
8405 East Princeton Avenue  
Denver, CO 80237-1741

  
Deputy Clerk

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF COLORADO

Civil Action No. 04-B-1264 (OES)

MARY M. HULL,

Plaintiff(s),

vs.

UNITED STATES DEPARTMENT OF LABOR,

Defendant(s).

**FILED**  
UNITED STATES DISTRICT COURT  
DENVER, COLORADO

JUL 20 2004

GREGORY C. LANGHAM  
CLERK



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**MINUTE ORDER FOR SCHEDULING/PLANNING CONFERENCE**

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ORDER ENTERED BY MAGISTRATE JUDGE O. EDWARD SCHLATTER

The above captioned case has been referred to Magistrate Judge O. Edward Schlatter pursuant to an Order of Reference entered by Chief Judge Lewis T. Babcock on July 19, 2004.

Pursuant to the Order of Reference referred to above, it is hereby ORDERED that a scheduling/planning conference pursuant to F.R.C.P. 16(b) shall be held on **October 18, 2004**, at the hour of 9:15 a.m. in the United States Courthouse located at 901 19th Street, Sixth Floor, Denver, Colorado. If this date is not convenient for any counsel, he or she should confer with opposing counsel and my secretary to reschedule the conference to a more convenient date. Absent exceptional circumstances, no request for rescheduling will be entertained unless made five days in advance of the date of appearance. The plaintiff shall notify all parties who have not entered an appearance of the date and time of the Scheduling/Planning Conference.

Lawyers whose offices are located outside of the Denver metropolitan area may appear at scheduling and pretrial conferences by telephone, if the original signed copy of the appropriate order has been submitted.

It is further ORDERED that counsel for the parties in this case are to hold a pre-scheduling conference meeting and prepare a proposed Scheduling Order in accordance with Fed.R.Civ.P. 26(f), as amended, on or before March 18, 2004. Pursuant to Fed.R.Civ.P. 26(d), as amended, no discovery shall be submitted until after the pre-scheduling conference meeting, unless otherwise ordered or directed by the district judge in this case. No later than 5 days prior to the Scheduling

Conference, the parties shall submit their proposed Scheduling Order to the Magistrate Judge assigned. In addition, the parties shall comply with the mandatory disclosure requirements of Fed.R.Civ.P. 26(a)(1), as amended.

**The parties shall prepare the proposed Scheduling Order in accordance with the form which may be downloaded in richtext format from the forms section of the Court's website at [www.co.uscourts.gov](http://www.co.uscourts.gov) Instructions for downloading in richtext format are posted in the forms section of the website.**

All out-of-state counsel shall comply with D.C.COLO.LR 83.3(C) prior to the Scheduling/Planning Conference.

**Counsel are further advised that they must file an original and two copies of all pleadings with the clerk's office. One of these copies will be provided to the magistrate's chambers. See D.C. Colo. LCivR 10.1L.**

**The Parties are further advised that they shall not assume that the Court will grant the relief requested in any motion. Failure to appear at a court-ordered conference or to comply with a court-ordered deadline which has not been vacated by court order may result in the imposition of sanctions.**

In addition to filing an appropriate notice with the clerk's office, counsel must file a copy of any notice of withdrawal, notice of substitution of counsel, or notice of change of counsel's address or telephone number with the clerk of the United States Magistrate Judge assigned to the case.

**In compliance with D.C.Colo.LCivR 83.2, and in order to gain entry to the Federal Courthouse, all parties, counsel and witnesses must have on their person appropriate photo identification.**

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF COLORADO

Case No. 04-B-1264 (OES)

Certificate of Service

The undersigned certifies that a copy of the foregoing was delivered on this day of July 20, 2004, by:

delivery to:

Chief Judge Lewis T. Babcock

Michael C. Johnson  
Assistant United States Attorney

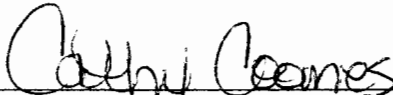
e-mail to:

facsimile to:

depositing same in the United States mail postage prepaid, addressed to:

Curtis L. Kennedy  
8405 E. Princeton Avenue  
Denver, CO 80237-1741

GREGORY C. LANGHAM, Clerk

  
Clerk for Magistrate Judge O. Edward Schlatter